



PREPARATION ESSENTIALS

9:00 AM

Phyllis I. Warkentin, MD

Dr. Warkentin will review the results of the Eighth Edition Inspector Test and Knowledge Check quiz from the Overview of the FACT Accreditation Process. She will also discuss the details of preparing for an inspection.

BREAK

9:45 AM

INSPECTION PROCESS

10:00 AM

Phyllis I. Warkentin, MD

Dr. Warkentin, will give a short introduction of the inspection process and review the inspector tools.

Inspector Trainees will spend time with experienced FACT inspectors examining documents that can be reviewed in advanced of the inspection.

LUNCH

12:15 PM

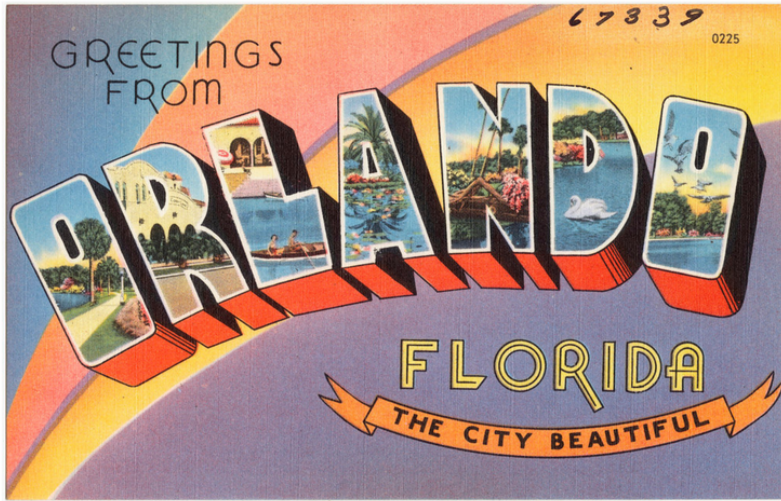
INSPECTION PROCESS CONTINUED

1:00 PM

Phyllis I. Warkentin, MD

Inspector Trainees will continue to spend time with experienced FACT inspectors examining documents that can be reviewed in advanced of the inspection.

Also, inspector trainees will view a video tour of a clinical program and discuss what can be marked off on the compliance checklist during the tour.



Clinical Inspector Training Course

Tuesday, February 14, 2023

Speakers



Phyllis I. Warkentin, MD
Chief Medical Officer of FACT



Suzanne Birnley, MS, MBA
Foundation for the Accreditation of Cellular Therapy



Carlos Bachier, MD
Sarah Cannon Transplant and Cellular Therapy Program @ Methodist Hospital, Methodist Children's Hospital in San Antonio and South Austin Medical Center in Austin

REGISTRATION

7:30 AM

WELCOME

8:00 AM

TECHNOLOGY TOOLS

8:05 AM

Suzanne Birnley, MS, MBA

Suzanne will explain how to navigate the FACT Accreditation Portal, and discuss the advantages of an applicant using the Self-Assessment Tool or OneNote to prepare for the inspection.

INSPECTOR INSIGHT STORY: DO'S & DON'TS OF INSPECTING

8:45 AM



**INSPECTOR INSIGHT
STORY: CONTINGENCY
PLANNING & WORKING
TOGETHER AS A TEAM**
2:30 PM

BREAK
2:45 PM

**INSPECTION PROCESS
CONTINUED**
3:00 PM

Phyllis I. Warkentin, MD

Inspector Trainees will continue to spend time with experienced FACT inspectors examining facility documents and a patient record.

Also, inspector trainees will hear from Dr. Warkentin, regarding the inspection exit interview.

**ACCREDITATION DOESN'T END
WITH THE INSPECTION**
4:00 PM

Carlos Bachier, MD

The presenter will discuss the following:

- How to write clear, concise deficiencies, suggestions, and variances
- Evaluate the inspection, the team, and process by filling out the evaluation form
- Explain the Accreditation Committee process

INSPECTOR PANEL
4:30 PM

Facilitators will discuss inspection experiences and address questions from the audience in a panel moderated by Dr. Warkentin.

CLOSING
5:00 PM

