

## FACT Inspector Workshop for Immune Effector Cells Agenda

7- 8 am	Networking Breakfast	
8:00 am	Welcome <i>Introduction of FACT and workshop participants</i>	Helen Heslop, MD
8:30 am	Overview of FACT Accreditation <i>Step by step description of the accreditation process and timeline</i>	Phyllis Warkentin, MD
9:30 am	<b>Break</b>	
9:45 am	Standards Development <i>The who, what, and why of standards development</i>	Helen Heslop, MD
10:30 am	Immune Effector Cell Standards <i>Overview of the requirements and how they fit within the scope of FACT accreditation</i>	Sarah Nikiforow, MD, PhD
11:15 am	<b>Lunch</b>	
11:45 am	Quality Management <i>Building quality into the cellular therapy process</i>	Carlos Bachier, MD
12:30 pm	Inspector Etiquette <i>Serving as the eyes and ears of FACT</i>	Elizabeth Shpall, MD
1:15 pm	Planning the Inspection <i>Preparing for a successful visit</i>	Helen Heslop, MD
2:00 pm	<b>Break</b>	
2:15 pm	The Art of Performing Inspections <i>Exploring inspection methodologies</i>	Elizabeth Shpall, MD
3:00 pm	Making Your Case Via the Report <i>Writing a clear, compelling inspection report</i>	Carlos Bachier, MD
3:45 pm	Examining the Exit Interview <i>Tips on how to conduct an exit interview</i>	Phyllis Warkentin, MD
4:30 pm	Q&A Session	
5:00 pm	<b>Adjourn</b>	