

# FACT Inspection & Accreditation Workshop

21 Sep 2020  
 8:00 am - 3:00 pm CDT  
 13:00 - 20:00 GMT



## Workshop Objectives:

- Describe the accreditation process.
- Evaluate documentation to ensure compliance.
- Organize the on-site inspection process.
- Plan a program tour.
- Identify strategies to support a successful inspection.
- Practice evaluating deficiencies.

■ Apheresis Presentation  
 ■ Break  
 ■ Opening/Closing  
 ■ Cord Blood Presentation  
 ■ Ice Breaker  
 ■ Cord Blood Activity  
 ■ Apheresis Activity

TIME	MINS	TITLE	DESCRIPTION
08:00 13:00	30'	Ice Breaker	<b>Facilitators: Ngaire Elwood, PhD and Joseph Schwartz, MD, MPH</b>  <i>Description of session:</i> Join the FACT Inspection and Accreditation Virtual Workshop as early as 8:00 am. Connect with colleagues and participate in pre-workshop polling questions.
08:30 13:30		Introduction	
	08:30 13:30	15' Introduction	<b>Facilitators: Ngaire Elwood, PhD and Joseph Schwartz, MD, MPH</b>  Facilitator officially opens up the meeting  Live message from Dennis Gastineau, MD, FACT President  <i>Description of session:</i> Workshop hosts Ngaire Elwood, PhD, and Joseph Schwartz, MD, MPH, welcome all participants to the FACT Inspection and Accreditation Virtual Workshop. Drs. Elwood and Schwartz will introduce the workshop objectives and share tips to help make your virtual workshop experience flawless. FACT President, Dr. Dennis Gastineau will provide a live message to all participants to get the day started!

08:45 13:45	45'	Presentation: The Overview of FACT Accreditation (recorded)	Facilitator: Phyllis I. Warkentin, MD  <i>Description of session: This session features FACT Chief Medical Officer, Dr. Phyllis I. Warkentin. Dr. Warkentin will describe the accreditation process from application to accreditation. Key areas will be addressed including the function of the accreditation coordinator, preparation for inspection, and the inspector role in the process of accreditation.</i>
09:30 14:30	Break		
15'	Both Tracks		
09:30 14:30	15'	Morning Break	FACT Trivia Game
09:45 14:45	Cord Blood		
09:45 14:45	30'	Presentation: The Key to Compliance Success	Facilitator: Phillip Johnson, MEdSc(Path)  <i>Description of session: Phillip Johnson, Production Manager at Queensland Cord Blood Bank at the Mater, will review the entire compliance application process. He will identify documents required for submission and give appropriate examples.</i>
10:15 15:15	45'	Presentation: Evaluating Compliance	Facilitator: Linda Peltier, PhD, RN  <i>Description of activity: Dr. Linda Peltier, Project Manager at McGill University Health Centre, will present three case studies. The audience will identify what challenges the bank faces after each case. Dr. Peltier will poll the audience to determine what standards may not be in compliance. Ultimately, Dr. Peltier, with the help of the audience, will answer how the bank can achieve compliance with FACT Standards and continue FACT accreditation.</i>
11:00 16:00	30'	Presentation: What to Expect During the Inspection: Inspection Strategies from the Applicant's Point of View	Facilitator: Andrew Deeming  <i>Description of session: Andrew Deeming, Quality Manager at BMDI Cord Blood Bank, will review bank expectations during a FACT inspection. He will list tips and identify strategies to help banks</i>

*navigate a successful inspection process. Andrew will also discuss what it is really like during the onsite inspection from an applicant point of view.*

11:30 16:30	45'	<b>Activity: Practice a guided tour of a cord blood bank.</b>	<b>Facilitator: Diane Fournier, PhD</b>  <i>Description of activity: Diane Fournier, PhD, of Héma-Québec Cord Blood Bank, will walk the audience through a guided tour of Héma-Québec's cord blood bank. Dr. Fournier will identify information that will be evaluated during the tour of the bank inspection.</i>
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150'    **Apheresis**

09:45 14:45	30'	<b>Presentation: The Key to Compliance Success</b>	<b>Facilitator: Renee Smilee, BSMT(ASCP), CQIA (ASQ)</b>  <i>Description of session: Renee Smilee, Performance Improvement Lead at H. Lee Moffitt Cancer Center, will review the entire compliance application process. She will identify documents required for submission and give appropriate examples.</i>
10:15 15:45	45'	<b>Activity: Evaluating Compliance</b>	<b>Facilitator: Michele Sugrue, MS, MT(ASCP)SBB</b>  <i>Description of activity: Michele Sugrue, Coordinator of Research Programs at UF Shands Hospital, will present three case studies. The audience will identify what challenges the program faces after each case. Michele will poll the audience to determine what standards may not be in compliance. Ultimately, Michele, with the help of the audience, will answer how the program can achieve compliance with FACT Standards and continue FACT accreditation.</i>
11:00 16:00	30'	<b>Presentation: What to Expect During the Inspection: Inspection Strategies from the Applicant's Point of View</b>	<b>Facilitator: Alex Babic, MD</b>  <i>Description of session: Dr. Alex Babic, of the Saint Louis University Blood and Marrow Transplant Program, will review program expectations during a FACT inspection. Dr. Babic will list tips and identify strategies to help programs navigate a successful inspection process. He will also discuss what it is really like during the onsite inspection from an applicant point of view.</i>
11:30 16:30	45'	<b>Activity: Practice a guided tour of an apheresis unit.</b>	<b>Facilitator: Charlie Branson, MS</b>  <i>Description of activity: Charlie Branson, Manager of Biologics Production Facility at the Nebraska Medical Center, will walk the audience through a guided tour of The Nebraska Medical Center's Apheresis Unit. Charlie will identify information that will be evaluated during the tour of the apheresis inspection.</i>

12:15			<b>Break</b>	
17:15				
	30'		<b>Both Tracks</b>	
12:15	30'		<b>Lunch with Leadership</b>	<p>Description of activity: Join Dr. Phyllis I. Warkentin, FACT Chief Medical Officer, Gesine Kögler, PhD, of José Carreras Cord Blood Bank Düsseldorf, or Dr. Joseph Schwartz, Director of Transfusion Medicine &amp; Cellular Therapy at New York Presbyterian Hospital/Columbia University Medical Center - Blood and Marrow Transplant Program, and get all of your burning questions answered!</p> <ul style="list-style-type: none"> <li>• Phyllis I. Warkentin, MD</li> <li>• Gesine Koegler, PhD</li> <li>• Joseph Schwartz, MD, MPH</li> </ul>
17:15				
12:45			<b>Afternoon Sessions</b>	
	120'		<b>Cord Blood</b>	
12:45	30'		<b>Presentation: Correction of Deficiencies</b>	<p>Facilitator: Ngaire Elwood, PhD</p> <p><i>Description of session: Ngaire Elwood, PhD, Director of BMDI Cord Blood Bank, will explain the most common challenges in cord blood banking and construct a plan to correct the deficiencies.</i></p>
17:45				
1:15	45'		<b>Activity: Dissecting Deficiencies</b>	<p>Facilitator: Robyn Rodwell, PhD</p> <p>Description of activity: Dr. Robyn Rodwell will practice evaluating deficiencies with the audience and recommend correction.</p>
18:15				
2:00	45'		<b>Presentation: Maintaining FACT Readiness</b>	<p>Facilitator: Guy Klamer, PhD</p> <p>Description of session: Guy Klamer, PhD, of Sydney Cord Blood Bank, will discuss a plan to ensure continuous accreditation readiness. Dr. Klamer will explain the self-assessment process and how to manage turnover so accreditation readiness is maintained.</p>
19:00				
	120'		<b>Apheresis</b>	

12:45 17:45	30'	<b>Presentation: Correction of Deficiencies</b>	Facilitator: Joseph Schwartz, MD  <i>Description of session: Dr. Joseph Schwartz, Director of Transfusion Medicine and Cellular Therapy at New York Presbyterian Hospital/Columbia University Medical Center - Blood and Marrow Transplant Program, will explain the most common challenges in apheresis and construct a plan to correct the deficiencies.</i>
1:15 18:15	45'	<b>Activity: Dissecting Deficiencies</b>	Facilitator: Nicole AQUI, MD  <b>Description of activity:</b> Dr. Nicole AQUI will practice evaluating deficiencies with the audience and recommend correction.
2:00 19:00	45'	<b>Maintaining FACT Readiness</b>	Facilitator: Leon Su, MD, MBA, FCAP, FASCP  <b>Description of session:</b> Dr. Leon Su of The Blood and Marrow Transplant Program at Mayo Clinic Arizona and Phoenix Children's Hospital, will discuss a plan to ensure continuous accreditation readiness. Dr. Su will explain the self-assessment process and how to manage turnover so accreditation readiness is maintained.
2:45 19:45			
2:45 19:45		<b>Closing</b>	
	15'	<b>Both Tracks</b>	
14:45 19:45	15'	<b>Closing</b>	<b>Facilitators:</b> Ngaire Elwood, PhD and Joseph Schwartz, MD, MPH  <b>Description of closing:</b> Drs. Elwood and Schwartz will recap the entire day, reflect on productive conversations, and invite participants to share a take-away, action step, or highlight from the workshop.
3:00 2000			

TOTAL LENGTH: 07:00